

Minutes

March 27, 2014

PRE-BID MEETING FOR MECHANICAL, ELECTRICAL AND HVAC CONSULTANT FOR IUCAA PUNE & IGO

The Pre-bid meeting for appointment of consultant for Mechanical, electrical and HVAC consultant for IUCAA and IGO was held on March 27, 2014 at 1100 hrs in the Seminar Room A-1. The following members were present:

1. Mr. Nitin Ohol
2. Mr. G.B.Gaikwad
3. Mr. B. V.Sawant

There were 2 representatives of various parties who attended the meeting, the list of which is enclosed as Annexure – 2. The questions raised by the vendors and reply given from IUCAA is enclosed as Annexure -1. All the vendors are content with the replies received from IUCAA and have confirmed that the scope of work requirement at IUCAA is clear to them along with the tender conditions mentioned therein. The meeting was concluded at 1150 hrs with vote of thanks.

Annexure – 1

Clarifications regarding points discussed in Pre-Bid Meeting on 27.03.2014 at 1100 hrs

Sr. No.	Name of the Vendor	Question raised by agency	Reply given by IUCAA
1	Mr.Rajesh Yadav And Mr. V.P. Mehendale (Structwel Designers & Consultants Pvt.Ltd.)	<ol style="list-style-type: none"> 1. Consulting services for the works at the main campus of IUCAA, Pune are clearly specified but scope for IGO, Giravali is not clear. 2. In the scope of work it is specified that the liaisoning with statutory authorities (PWD, MSEDCL, Electrical Inspector etc.) for obtaining all the statutory permits / clearances required for the project and energizing the switchgear equipments after work completion shall be part of consultant. But liaisoning work are normally ensure by execution contractor & in the execution tender BOQ under an item of ' liaisoning charges' could be incorporated separately. However, all assistance including submission of final drawings to PWD, MSEDCL authorities and Electrical Inspector through IUCAA officers / successful bidder for obtaining technical approvals and load sanction shall be part of consultant. pls. clarify 3. Any separate competent authority for structural alteration / core cutting etc. if necessary in existing structure or these will be part of MEP consultant. 4. Whether FSI / Ground coverage for substation area / panel room/ chiller room are already sanctioned in the approved plan or client will provide such facility if required. 5. Renovation of HVAC system including low side work in coordination with interior layout. During renovation of interior, it will be necessary to dismantle false ceiling / lights/ other fixtures if any & redo the same with or without alteration of existing system / fixture. Who will responsible for dismantle & renovate the same - shall it be part MEP consultant. 	<ol style="list-style-type: none"> 1. Internal and external electrification of new upcoming building at IGO 2. Vendor/Contractor shall carryout the work and obtain permission required for commissioning of electrical installations. MEP Consultant to assist them for necessary drawings/ documents / information. 3. NO. It is in the scope of IUCAA and NOT in the scope of MEP Consultant 4. IUCAA will provide . 5. It is in the scope of vendor / contractor. The necessary designing in the MEP Consultants scope.

		<p>6. Whether it is essential to have office at Pune .?</p> <p>7. You have mentioned in the tender that, minimum 10 no. of projects worth 100 lacs should have completed in last 3 years. So, whether 100lacs is a cumulative value or value of a single project ?</p> <p>8. Inspection of at least 5 project sites - what is our role or what you expect from us..?.we can arrange for the permission of visits.!</p> <p>9. What is the role of energy auditor / manager in this project..?</p> <p>10. Green building experience is sought when its not mentioned/asked in the scope of work..? whether its must..?</p>	<p>6. Yes. It is mandatory to have an office at Pune. It is very clearly mentioned in the tender conditions.</p> <p>7. Single value project of minimum 100 Lack is essential.</p> <p>8. IUCAA will arrange transportation facility for IUCAA team members only. All other arrangements such as obtaining permission from site owner and transportation of their own MEP members is responsibility of MEP consultant.</p> <p>9. Energy auditor / Manager should be on board of consultation firm. Firm owner or the permanent employee (on payroll) should be Energy auditor /Manager certified. So, as to advice in the designing of required services.</p> <p>10. Yes, as per tender conditions Consultation firm should be LEED AP of USGBC or IGBC and should have participated as team member in at least 2 completed gold or platinum rated buildings.</p>
2.	Mr. Vikas Sanghavi (Vision Electromechanical consultants Pvt. Ltd.)	1. Whether site visit to IGO will be arranged by IUCAA.	1. No, Vendor has to make his own arrangement for IGO site visit. In case if you required permission to enter in the premises. IUCAA will give permission / necessary instructions to security personnel's at IGO.
3.	Mr. Ramesh M.K. Anjo Process Engineers and Consultants Pvt. Ltd.	1. We have got NSIC certificate hence we can be exempted for EMD and tender fees.	1. NSIC registered will be exempted from payment of EMD and tender fees subject to they should enclose copy of valid registration certificate.

