

Minutes

July 29, 2015

PRE-BID MEETING FOR VARIOUS SERVICE CONTRACTS AS FOLLOWS

1. Guest House Management Contract
2. Canteen Management Contract
3. Cosmetic Maintenance Contract

The Pre-bid meeting for various service contracts as mentioned above was held on July 29, 2015 at 1100 hrs in Bhaskara - I. The following members were present:

1. Mr. B.V.Sawant
2. Mr. Nitin Ohol
3. Mr. Senith Samuel
4. Mr. B.R.Gorkha

There were 6 representatives of various agencies. The question raised by the agencies were satisfactorily clarified by IUCAA is enclosed as Annexure -1 and list of present representatives as Annexure -2

After the pre-bid meeting, a site visit of Canteen , Guest House & Campus was done along with the agencies, so as to confirm the site conditions.

The meeting concluded at 1120 hrs with vote of thanks.

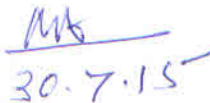

B.V.Sawant


B.R.Gorkha


Senith Samuel


Nitin Ohol

Noted.


30.7.15

Annexure – 1

Clarifications regarding points discussed in Pre-Bid Meeting on 29.07.2015 at 1100 hrs.

The Administrative Officer (Purchase) suggested that the bidders should go through the tender documents carefully and comply all documents as per tender conditions.

Sr. No.	Name of the Agency	Query	Clarification given by IUCAA
1	Mr. Shekhar Dutte, Vice- President - Domestic division, BSA Corporation Ltd.	1) Where is the location of IGO site?	From Ghodegaon it is approx. 20 Kms on hill top of Mahadevacha Dongar.
		2) As per tenders conditions contractor has to visit IGO site not less than thrice a month.	Yes. The agency has to visit IGO site for supervisory visit at least 3 times in a month at their own cost.
		3)What are the zones for IUCAA Pune and IGO for staff salary?	For IUCAA Pune University Campus Zone - II For IGO, Giravali - Zone III
		4) Whether we have to quote inclusive of all taxes.	Yes, but tax components should be shown separately in your quote.
		5) Whether all material and machinery will be provided by IUCAA as per tender conditions ?	Yes, IUCAA will provide all equipments and consumables.
2	Mr.Santosh Shetty, Sai Hospitality and Services	Quantity mentioned are Breakfast 600, lunch 1000 and dinner 550. Whether these are firm Nos.?	These are approximate Nos. which may vary depending on the No. of visitors and programs arranged at IUCAA. The No. may increase or decrease.
3	Mr.Ashwin Vatwani, Neha Enterprises	Whether we can visit the sites (Canteen and Guesthouse)	Yes, after the meeting, site visit can be done

