



IUCAA

Inter-University Centre for Astronomy & Astrophysics, Pune,  
(An autonomous institution under the University Grants Commission, Govt. Of India)

**ADVERTISEMENT NO. 03/2026**

- **Post: Hindi Officer**
- **No. of Post: One** (Purely on Contract Basis through Outsourced Agency)
- **Duration: One Year.** (extendable based on performance and norms of IUCAA)
- **Pay/Remuneration:** INR 30000 p.m. (Negotiable based on experience)
- **Age Limit:** 40 years
- **Qualification:** Master's degree from a recognized university in Hindi with English as a compulsory or elective subject at the degree level, OR Master's in English with Hindi as a compulsory/elective subject. A diploma in English-Hindi translation from a recognised university.
- **Experience:** A minimum of two years of experience in terminology work or translation between English and Hindi is required. Preference will be given to applicants with prior experience in working with government institutions.
- **Duties & Responsibilities:** Translation of, but not limited to, IUCAA office orders, Annual report, Khagol (quarterly), Vyom (annual) magazines, and press releases. Additional responsibilities include sending quarterly progress reports to the Department of Official Language, Ministry of Home Affairs; conducting quarterly Hindi workshops; organizing the annual Hindi Pakhwada and representing IUCAA in Rajbhasha events organized by the Government of India.

**NOTE: -**

- The Institute reserves the right to restrict the number of candidates for the recruitment process to a reasonable limit on the basis of the qualifications/experience prescribed in the advertisement.
- Mere fulfilling the essential and desirable qualifications will not entitle an applicant to be called for the recruitment process.
- The Institute reserves the right not to fill the post herein advertised. Canvassing in any form shall disqualify the candidate.

**Website: - <https://www.iucaa.in/en/opportunities>**